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JV

Agenda Item Form

Agenda Date: JUNE 8 2004

Districts Affected: 8

Dept. Head/Contact Information: Byron E. Johnson

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: Confiscated

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days: _____

Why is this item necessary:

VHS Storage Cabinets

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Statutory or Citizen Concerns:

Departmental Concerns:

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#11A
CITY OF EL PASO
JUN 7 2004 8 PM 2 58
DATE: June 1, 2004
TO: Municipal Clerk
FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313
THRU: Aurora Wells
Interim Bid Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JUNE 8, 2004.**

Item should read as follows:

Bid No.: 2004-179 VHS Storage Cabinets
Award to: ATD-American Company
Wyncote, PA
Item (s): 1 & 2
Amount: \$24,947.04

Department: Police
Funds available: 21150060-16371-508007-Project P500231
Funding source: Confiscated-Public Safety Equipment
Total award: \$24,947.04
District (s): 8

The El Paso Police and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

This is a one-time purchase

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

AGENDA FOR: **JUNE 8, 2004**

PROJECT FORM

DATE: MAY 28, 2004

PROJECT: VHS STORAGE CABINETS

BID NO: 2004-179 DEPARTMENT: POLICE

BUDGET NO: 21150060-16371-508007 PROJECT P500231

FUNDING SOURCE: CONFISCATED - PUBLIC SAFETY EQUIPMENT

REPRESENTATIVE DISTRICT(S): 8

RECOMMENDATION: Vendor : ATD-AMERICAN COMPANY
WYNCOTE PA
Item(s): 1 & 2
Amount: \$24,947.04

The El Paso Police and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

This is a one-time purchase

BIDS SOLICITED 20 (18 local)
BIDS RECEIVED 05
"NO BID" RECEIVED 01

CURRENT TAXES PAID
OUT-OF-TOWN-

TOTAL RECOMMENDED AWARD: \$24,947.04

COUNCIL APPROVED ☐ REJECTED ☐ CITY CLERK

APPROVED:

COUNCIL MEETING DATE: JUNE 8, 2004

Byron E. Johnson, C.P.M.
Director of Purchasing

EL PASO POLICE DEPARTMENT

MEMORANDUM

DATE: May 27, 2004

TO: Ray Heredia
Purchasing Department

FROM: Mariza Melendez
Police Department

SUBJECT: VHS Storage Cabinets #2004-179

The Police Department Recommends award of the above bid as indicated below. The Dept. has reviewed the bids and the below bidder meets all specifications. Funds for this purchase will come from Confiscated Funds. Requisition #2004002508 has been entered. If you have any questions, please contact me @ 564-7332.

Vendor	Item	Total Amount
ATD-American Co.	#1-2	\$24,947.04

		\$24,947.04

CITY OF EL PASO BID TABULATION

BID ITEM: VHS STORAGE CABINETS						BID # 2004-179				
BID DATE: MAY 19, 2004						DEPARTMENT: POLICE				
			ATD-AMERICAN CO. WYNCOTE, PA.		CORPORATE EXPRESS EL PASO, TEXAS		EL PASO AUTOMATED OFFICE & INDUS. SYSTEMS INC. EL PASO, TEXAS		EL PASO OFFICE PRODUCTS, LLC. EL PASO TEXAS	
ITEM	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.	24 EACH	METAL UNIT MEDIA VHS STORAGE CABINETS 36W" X 78"H X 18"D WITH LOCKING DOORS, 9 DRAWERS/CABINET MARKERTEK 8005C OR APPROVED EQUAL	\$207.23	\$4,973.52	\$227.25	\$5,454.00	\$211.00	\$5,064.00	\$198.00	\$4,752.00
MANUFACTURER			LEE METAL		OID		8005C		MARKERTEK	
MODEL NO.			#8005C		82106		AS SPECIFIED		8005C (PUTTY)	
2.	216 EACH	METAL VHS ROLL-OUT TAPE STORAGE DRAWER, 40 VHS TAPES/DRAWER, MARKERTEK L-4020 OR APPROVED EQUAL	\$92.47	\$19,973.52	\$133.35	\$28,803.60	\$121.00	\$26,136.00	\$108.00	\$23,328.00 (+ FREIGHT)
MANUFACTURER			LEE METAL		OID				MARKERTEK	
MODEL NO.			#4020		40201		4020 AS SPECIFIED		L-4020 (PUTTY)	

APPROVED BY: 

DATE: 5-24-04

CITY OF EL PASO BID TABULATION

BID ITEM: VHS STORAGE CABINETS

BID # 2004-179

BID DATE: MAY 19, 2004

DEPARTMENT: POLICE

	ATD-AMERICAN CO. WYNCOTE, PA.	CORPORATE EXPRESS EL PASO, TEXAS	EL PASO AUTOMATED OFFICE & INDUS. SYSTEMS INC. EL PASO, TEXAS	EL PASO OFFICE PRODUCTS, LLC. EL PASO TEXAS
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE ADDITIONAL QUANTITY OF UNITS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING UP TO 100% OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. ONE (1) YEAR FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. NO OPTION OFFERED.</p>	<p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>	<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p><input type="checkbox"/></p>
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS	NET - 30 DAYS	NET - 30 DAYS
BIDDER'S PROMISED DELIVERY:	30-45 CONSECUTIVE DAYS	30 CONSECUTIVE DAYS	21-40 CONSECUTIVE DAYS	4 - 5 WEEKS
<p>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL.</p> <p>A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.</p>				

APPROVED BY: 

DATE: _____

2004-179 VHS STORAGE CABINETS - POLICE DEPARTMENT

CITY OF EL PASO BID TABULATION

BID ITEM: VHS STORAGE CABINETS					BID # 2004-179					
BID DATE: MAY 19, 2004					DEPARTMENT: POLICE					
			HI-TEK SPECIAL SYSTEMS, INC. EL PASO, TEXAS							
ITEM	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.	24 EACH	METAL UNIT MEDIA VHS STORAGE CABINETS 36W" X 78"H X 18'D WITH LOCKING DOORS, 9 DRAWERS/CABINET MARKERTEK 8005C OR APPROVED EQUAL	\$254.00	\$6,096.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MANUFACTURER			MARKERTEK							
MODEL NO.			8005C							
2.	216 EACH	METAL VHS ROLL-OUT TAPE STORAGE DRAWER, 40 VHS TAPES/DRAWER, MARKERTEK L-4020 OR APPROVED EQUAL	\$120.00	\$25,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MANUFACTURER			MARKERTEK							
MODEL NO.			L-4020							

APPROVED BY: 

DATE: 5-26-04

CITY OF EL PASO BID TABULATION

BID ITEM: VHS STORAGE CABINETS

BID # 2004-179

BID DATE: MAY 19, 2004

DEPARTMENT: POLICE

	HI-TEK SPECIAL SYSTEMS, INC. EL PASO, TEXAS			
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE ADDITIONAL QUANTITY OF UNITS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING UP TO 100% OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. ONE (1) YEAR FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. NO OPTION OFFERED.</p>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/> <input type="checkbox"/>
PAYMENT TERMS:	2% - 10 DAYS			
BIDDER'S PROMISED DELIVERY:	30-45 CONSECUTIVE DAYS			
<p>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.</p>				
BIDS SOLICITED: 20		BIDS RECEIVED: 5		BIDS LOCAL: 18
				NO BID: 1

APPROVED BY: _____

DATE: _____

2004-179 VHS STORAGE CABINETS - POLICE DEPARTMENT

AUTOMATED OFFICE & INDUSTRIAL
SYS.
11045 ARGAL CT
EL PASO, TX 79935

B P S I
ATTN: VERONICA CHACON
1616 BASSETT AVE
EL PASO, TX 79901

NATIONAL BUSINESS FURNITURE
1601 MAGOFFIN AVE
EL PASO, TX 79901

RIO GRANDE / BPSI
DAVID L. HORSLEY, PRESIDENT
1616 BASSETT AVENUE
EL PASO, TX 79901

BUSINESS INTERIORS
1147 A LARRY MAHAN DRIVE
EL PASO, TX 79925

GLOBE ELECTRIC CO., INC.
ATTN: ROB NASH
10902 ROARK RD
HOUSTON, TX 77099

ACCENT INTERIORS
9801 MONTWOOD
EL PASO, TX 79935

EXECUTIVE OFFICE PRODUCTS
5823 N MESA
EL PASO, TX 79912

HARRISON-BROWN INTERIOR SOLUTIONS
ATTN: PATRICK PORTER
106 W CASTELLANO
EL PASO, TX 79912

CORPORATE EXPRESS
15 ZANE GREY ST. #D
EL PASO, TX 79906-5250

HB/PZH COMMERCIAL
ENVIRONMENTS
240 E SUNSET ROAD
EL PASO, TX 79922

HI-TEK SPECIAL SYSTEMS, INC.
ATTN: TIM DANIELEWICZ
11180 ROJAS DRIVE, SUITE 3
EL PASO, TX 79935

AMERICAN OFFICE PRODUCTS
11394 JAMES WATT DR., STE. 807
EL PASO, TX 79936

OFFICE DEPOT
ATTN: JAMES W. VEALE
4110 RIO BRAVO ST., STE. 104
EL PASO, TX 79902

VAL BROWN INTERIOR INC. (HUB)
106 CASTELLANO DR
EL PASO, TX 79912

OFFICE FURNITURE USA
226 E SUNSET DRIVE
EL PASO, TX 79922

EL PASO OFFICE PRODUCTS
ATTN: LAURA LUNA
11216 ARMOUR DR, SUTE A
EL PASO, TX 79935

ATTN: JOE ROBERT
MEDLEY MATERIAL HANDLING CO
11640 ROJAS DR.
EL PASO, TX 79936

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901